

Department of Agency \_\_\_\_\_

Person Verifying \_\_\_\_\_

Title of Person \_\_\_\_\_

INVENTORY OF SECURITY CLEARANCE SYSTEMS

1. Name of divisions within your department or agency that have personnel with security clearances: (If clearances are required for substantially all personnel, such indication is sufficient.)
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_

2. Number, by types, of Security Clearances issued by you in Fiscal 1964 and extent or type of investigation for each, e.g., full field, NACI, etc.

	<u>Total</u> <u>Clearance</u>	<u>No. of R&amp;D</u> <u>clearances</u> <u>(Estimate if</u> <u>necessary)</u>	<u>Extent of</u> <u>Investigations</u>
A. Top Secret	_____	_____	_____
B. Secret	_____	_____	_____
C. Confidential	_____	_____	_____
D. Q	_____	_____	_____
E. L	_____	_____	_____
F. Others* (Specify)	_____	_____	_____

3. Agencies of Government involved in conducting investigations for you and conditions under which they become involved:

	<u>Agency</u>	<u>Conditions</u>
A. Top Secret	_____	_____
B. Secret	_____	_____
C. Confidential	_____	_____
D. Q	_____	_____
E. L	_____	_____
F. Others *	_____	_____
(Specify)	_____	_____

\*Exclude interim and visitors

4. What utilization of existing clearances requiring full field investigations, is made by your department or agency when personnel transfer without break in service and need the same type clearance; (A) between organizations within your department; (B) from another Federal agency to your department; (C) from a government position to work for contractor; (D) from a position with a contractor to a government position in your department or agency.

	(A) <u>number</u>	(B) <u>number</u>	(C) <u>number</u>	(D) <u>number</u>
(1) Existing clearances not over five years old utilized without further investigation or evaluation.	_____	_____	_____	_____
(2) Existing clearances not over five years old utilized after evaluation without further investigation.	_____	_____	_____	_____
(3) Existing clearances not over five years old evaluated and further investigation made.	_____	_____	_____	_____
(4) Existing clearances over five years old utilized without further investigation or evaluation.	_____	_____	_____	_____
(5) Existing clearances over five years old utilized after evaluation without further investigation.	_____	_____	_____	_____
(6) Existing clearances over five years old evaluated and further investigations made.	_____	_____	_____	_____
(7) Others (Specify)	_____	_____	_____	_____

5. Costs of clearances (costs involved in completing one security clearance)

	<u>Investigative</u>	
A. Average cost of a top secret clearance	_____	_____
B. Average cost of a secret clearance	_____	_____
C. Average cost of a confidential clearance	_____	_____
D. Average cost of a "Q" clearance	_____	_____
E. Average cost of an "L" clearance	_____	_____
F. *Other (Specify): _____	_____	_____

6. Total cost of clearances to department you represent for FY 64.

A. Investigation	_____
B. Evaluation	_____
C. Travel cost not included in A or B above	_____
D. Processing of papers	_____
E. Clerical cost not included above	_____
F. Separate cost of processing, clerical, investigation travel and other work the department you represent does for other departments and/or agencies without reimbursement that is not included above.	_____

7. Who absorbs cost for clearances for your agency personnel?

Your agency \_\_\_\_\_ Other agency (Specify) \_\_\_\_\_

8. If your agency reimburses another agency for clearance costs, who do you reimburse?

9. please check the types of expenditures under the following categories on clearances that you have not included in No. 6 above because records not being kept on these costs, or because records are not kept under such categories:
- A. Communications (Phone, TWX, letters, etc.) \_\_\_\_\_
  - B. Investigations \_\_\_\_\_
  - C. Travel not included in B above \_\_\_\_\_
  - D. Processing of papers \_\_\_\_\_
  - E. Clerical costs not included in D above \_\_\_\_\_
  - F. Evaluation of former clearances \_\_\_\_\_
  - G. Salaries of Military personnel investigators \_\_\_\_\_
  - H. Others (Specify) \_\_\_\_\_
10. A-1. Who absorbs cost of obtaining clearances for personnel of companies or institutions of higher learning with whom you have contracts or licenses involving classified materials?  
\_\_\_\_\_  
\_\_\_\_\_
- B-1. What was the estimated expenditure and numbers in FY 1964 for item 10-A?
- 1. Expenditures \_\_\_\_\_
  - 2. Numbers (Included in item 2) \_\_\_\_\_
11. Are any special considerations involved in making clearances for personnel involved in research and development activities?
- Yes \_\_\_\_\_ No \_\_\_\_\_. If yes, please describe:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 5 -

12. Please cite the statutory authority for your security clearances.

If you do not have such authority, please give reasons why security clearances are necessary.

13. Comments

State below any comments you wish to make which might improve the efficiency of the procedures for granting security clearances or which might be helpful to the Committee in evaluating costs. Consider particularly whether improvements can be made in the areas already covered, such as reciprocity in granting clearances, centralization of investigations, or reduction in processing time.

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